

CAMBRIDGE ACCORDION CLUB

Application for membership

Name.....

Address.....

.....

Telephone No......

Mobile no. (optional).....

Email Address.....

In order to comply with current GDPR Regulations all members are required to give their consent to the Club using their data in accordance with the GDPR Statement shown overleaf. Therefore please complete and sign the form below. **Please also note:** This consent form is a one-off and members will not be required to re-submit it on a regular basis (i.e. at annual renewals).

“I hereby consent to the above personal data being held by the Cambridge Accordion Club. In accordance with the General Data Protection Regulation, this consent is given solely for the purpose of electronic, printed and hand-written communications from the Club to me to keep me informed of relevant events or activities. I understand that I may cancel this consent at any time by sending an email to the Secretary of the Cambridge Accordion Club with the word UNSUBSCRIBE in the subject line.

Signed

Name Printed:

Have you paid your membership fee of £30.00 to Club Treasurer? **Yes/No**
Jeremy Davis treasurer@cambridgeaccordionclub.co.uk

BACS details:

Account Name: **Cambridge Accordion Club**

Bank: **TSB**

Account No. **13023968:**

Sort Code: **77-72-18**

When completed please return this form to the club Secretary, - Richard Dawson, email secretary@cambridgeaccordionclub.co.uk

PTO

Cambridge Accordion Club

GENERAL DATA PROTECTION REGULATION (GDPR).

Dear Club Member

On the 28th May 2018 the GDPR supersedes the Data Protection Act 1998. Cambridge Accordion Club will comply with the new regulation. The club will therefore inform members of the procedures to be adopted and will ensure that every effort will be made to protect personal information held by the club. The following is extracted from the regulation and summarises the club's response and its commitments. CAC takes the issue of your personal information extremely seriously and we promise that we will not pass your details to any third parties outside of CAC.

- It is necessary for the club to have the expressed consent to hold each member's details on paper and electronically. To comply with this, when a person applies for membership or renews his/her annual membership, that person will be asked to sign the application or renewal form which will then give their consent to allow CAC to hold their records on file for the duration of their membership.
- If a member leaves or resigns from the club, CAC will ensure that all relating paper records are shredded and electronic links deleted.
- All personal data will be held by the Club Secretary and communication to members will be confined to CAC business.
- All emails sent by CAC will be written as a "Blind Carbon Copy" (Bcc).
- If CAC discovers a data breach which is likely to result in a risk to the rights and freedom of individuals (eg any data that could imply discrimination, damage to reputation, financial loss, loss of confidentiality or any other significant economic or social disadvantage), the CAC must report this to the Information Commissioner's Office.

I have read and understand the GDPR statement

Signature

Date

Form CAC Memb and GDPR . July 2021 – Updated January 2023

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